

Solebury Baseball & Softball Association By-Laws

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Effective as of March 31, 2008
Amended on October 18, 2010
Amended on October 14, 2019
Amended on October 11, 2021

Article I - Organization

This organization shall be known as the "Solebury Baseball and Softball Association", hereafter referred to as the "Association".

The Association shall be voluntarily operated as not for profit with the main objective being that of providing baseball and softball instruction and play for theyouth of the New Hope-Solebury communities without discrimination of any kind.

The Association shall do its best to provide instruction and playing opportunitiesin as many different divisions as prove viable.

Any person who is a resident of the New Hope-Solebury community and has an interest in properly providing for the objectives of this Association shall be considered a member of this Association.

Elected officers of this Association shall be the President, Vice-President, Treasurer, Secretary, and Commissioners of each playing division.

Election of officers shall take place at the September meeting. All elected officers shall be sworn in immediately following elections and shall hold office for the term of one year. In some cases, due to low community participation and/or Officer resignations, elected officers may need to hold multiple positions. As these situations arise, special elections of Officers may occur at a regular monthly meeting of the Association.

The Association shall meet on the 2nd Monday of each month at 7:30 PM. The President may call for additional meetings as needed for the efficient operation ofthe Association. Additionally, the President may reschedule meetings as needed to ensure optimal attendance.

The following order of business shall be conducted at all regular meetings:

- Approval of minutes of previous meeting.
- Approval of Treasurer's report.
- Reports from Directors.
- Reports from Commissioners.
- Reports from Committees.
- Discussion for the good of the Association.
- Adjournment.

In order for new business to be conducted/motions to be voted upon, a quorum of at least 51%% of current Officers must be in attendance. If 50% or less of current Officers are available at a meeting, then no votes can occur on any Association business. Once a quorum is obtained, standard motions carry with a vote of 51% or greater. At times, one Officer may hold multiple positions. Note that for the purposes of quorum and for voting on motions, any Officer counts as one board member and one vote regardless of how many positions he or she holds on the board.In instances

where timely action is needed, it may not be possible to wait for a live meeting to make a motion. Therefore, motions can be proposed/voted on via email in these instances. Note that in these cases, the motion should be sent via email to all current Officers of the Association. For email motions to carry, they must be supported by at least 51% of all current Officers. There is no quorum for email voting.

Amendments or alterations to these By-Laws shall be proposed in writing at a regular meeting of this Association. The proposed amendment shall be voted on at the next regular meeting. Approval of the proposal shall require a favorable vote of two-thirds (2/3) of the Board of Commissioners present and shall become effective immediately after approval.

This Association shall not be dissolved by its own motion so long as five members wish to continue to meet its proper objectives.

Voting by the general membership for election of officers will require general members to have attended at least half of the meetings for the preceding twelve (12) months. Attendance will be documented in the minutes of each monthly board meeting.

Article II - President

1. The duties of the President shall be as follows:
 - A. To oversee the overall operations of the Association to the best of his/her ability.
 - B. To preside at all general meetings of the Association.
 - C. To put to vote all motions properly made and recorded.
 - D. To appoint all committees.
2. The President shall have the authority to sign checks properly drawn on Association accounts.
3. The President shall have the authority to sign all contracts, agreements, conveyances, and other legal papers approved by the Association.

Article III - Vice-President

1. The duties of the Vice-President shall be as follows:
 - A. To preside at all general meetings in the absence of the President and to be governed by the same regulations
 - B. To oversee the performance and actions of each elected Commissioner within their respective divisions.

C. To oversee Association fundraising activities. These may include both annual sponsorships (e.g. banners and/or team sponsorships) as well as ad hoc fundraising activities focused on a specific capital expenditure needed for the betterment of the league.

Article IV - Treasurer

1. The duties of the Treasurer shall be as follows:
 - A. To accurately record all receipts and disbursements of the Association.
 - B. To promptly deposit all receipts of the Association in the proper accounts.
 - C. To draft checks to pay all bills approved by the Association.
 - D. To submit a written report of monthly receipts and disbursements of the Association at each regular meeting.
2. The Treasurer shall have the authority to sign checks properly drawn on the Association accounts.

Article V - Secretary

1. The duties of the Secretary shall be as follows:
 - A. To record complete and accurate minutes of all regular meetings of the Association.
2. The Secretary shall have charge of all general correspondence of the Association and other correspondence as directed by the President.

Article VI - Director of Facilities

1. The duties of the Director of Facilities shall be as follows:
 - A. To have control of field preparations prior to each playing season and maintenance of same throughout the year.
 - B. To have control of repairs, maintenance, additions or alterations to buildings owned or controlled by the Association.
2. All decisions and actions of the Director of Facilities shall be subject to approval by the Board of Commissioners.

Article VII - Director of Equipment

1. The duties of the Director of Equipment shall be as follows:
 - A. To maintain an accurate record of the amounts and condition of all playing equipment owned by the Association.
 - B. To have available and distribute the appropriate amounts of playing equipment or each team within the Association prior to each playing season.
 - C. To collect and properly store the equipment from each team upon the completion of their playing season.
 - D. To oversee the repair or replacement of any playing equipment as needed.
2. All decisions of the Director of Equipment shall be subject to approval by the Board of Commissioners.

Article VIII - Director of Umpires

1. The duties of the Director of Umpires shall be as follows:
 - A. To provide each umpire assignor with a list of people approved to umpire within that division.
 - B. To oversee the general performance and actions of all umpires.
 - C. To oversee training of new umpires.

Article IX - Director of Public Relations

2. The duties of the Director of Public Relations shall be as follows:
 - A. To accurately convey any newsworthy information about the Association via the Association's social media platforms and, as appropriate, to share with the appropriate news agencies.
 - B. To accurately gather and convey any game results via the Association's social media platforms and, as appropriate, to share with the appropriate news agencies.
3. All decisions and actions of the Director of Public Relations shall be subject to approval by the Board of Commissioners.

Article X - Director of Safety

1. The duties of the Director of Safety shall be as follows:
 - A. To raise safety awareness of participants, Board members, coaches, and parents through maintenance of a Safety Manual, First-Aid, Weather Training, and distribution of Newsletters.
 - B. To monitor and provide up-to-date safety information to participants, Board members, coaches, and parents.
 - C. To provide insurance information to parents of injured players and monitor and track these injuries and near-misses to determine what, if anything could have been done to prevent the injury and provide recommendations to the Board of Commissioners to prevent future occurrences.
 - D. Participate as the representative in any safety program(s) offered by any sanctioning organization that the Association may associate with and submit any required documentation in a timely manner.
 - E. Provide information to the Board of Commissioners to ensure compliance with required Safety Policies of Solebury Township and any other organization with which the league has any compliance requirement.
2. All decisions and actions of the Director of Safety shall be subject to approval by the Board of Commissioners.

Article XI - Division Commissioners

1. The duties of each Commissioner shall be as follows:
 - A. To meet with all coaches within their respective division to review drafting procedures and direct same.
 - B. To meet with all coaches within their respective division to review any special rule interpretations or adaptations.
 - C. To attempt to quickly and efficiently solve any problems or disputes which arise within their respective divisions.
2. All decisions and actions of a single Commissioner shall be subject to approval by the Board of Commissioners.

Article XII - Board of Officers

1. The Board of Officers shall be comprised of the President, Vice- President, Secretary, Treasurer and the Commissioner of each playing division.
2. The duties of the Board of Officers shall be as follows:
 - A. To approve the certification and appointment of all coaches as regulated by the Association.
 - B. To approve the certification and appointment of all umpires as regulated by the Association.
 - C. To approve any special rule interpretations or adaptations deemed appropriate and necessary.
 - D. To review and act upon differences or protests lodged by any coach or umpire which cannot be resolved by the respective division Commissioner.
 - E. To review and approve a master schedule of all games prior to the beginning of each playing season.
 - F. To take action upon recommendations of disciplinary actions to ensure compliance with the objectives of the Association.
 - G. To vote on all motions properly made and seconded.
3. The Officers shall have the same rights, duties and obligations as Directors under the Pennsylvania Non-Profit Corporation Law as amended.

Article XIII - Conflict Resolution

The Board of Commissioners shall hear all formal grievances that are not first resolved by the Playing Division Commissioner and next, the President.

Grievances made by a player, parent, coach, manager, umpire or member of this program must be made in writing within one week of the disputed action to the Board of Commissioners. Grievance settlement recommendations will be made by a majority vote of the Board of Commissioners, in writing with copies sent to all interested parties.

In no event is the Board of Commissioners to supersede the decisions made by any affiliated league or organization to which this Association is a member. Grievances in affiliated leagues or tournament play shall follow the procedures outlined by the governing body of that league.